

Upton Farm Trust AGM  
Carriage House  
3:00pm  
November 27, 2021

In attendance: Susan, Jessika, Heidi, Beth, Grant, Scott

Regrets: Todd, Marie-Ann

Guests/Members: 8 people

1. Heidi opened the meeting by inviting attendees to reach out to her if they have comments on future AGM meeting dates and locations.
2. Agenda approved
  - Moved – Debbie
  - 2<sup>nd</sup> – Cathy
3. Minutes moved
  - Moved – Debbie
  - 2<sup>nd</sup> – Cathy
4. President's Report (Heidi)
  - Multi-use path – Confirmed not going through Upton NAPA lands.
  - Parks and Rec month – Tour completed with Prince Edward Home, Gary Schneider from MacPhail Woods was the host.
  - Pruning event was held with Board members and City staff. CN trees planted along the south side of the highway were pruned.
  - There is an issue with long-haul trucks using Upton parking lots. Heidi has dealt with the issue but asked members to report concerns to Heidi if they see more parked there.
  - Tree Canada event was held for National Tree Day. 180 trees were planted with a focus to add screening, shade, and softening to parking lots.
5. Board Appointments (Heidi)
  - Beth retired from the City of Charlottetown. Jessika is on the Board as the City representative but Beth will remain on as an appointed Board Member.
  - Moved – Scott
  - 2<sup>nd</sup> – Jen
6. Financial Report (Susan)
  - Balance: \$24,402.12
  - \$110 in income from memberships
  - \$4186 in PEI Government funds was received since the property was once farmland.
  - Action: promote donations and memberships on social media for holiday giving idea.
    - Moved – Vicki
    - 2<sup>nd</sup> – Cheryl
7. Infrastructure Report (Heidi)
  - Requesting Province assistance.
    - Potholes at Regis Duffy entrance. Province owns this land.
    - Asphalt filings request to improve the area between the parking lot and gate.

- The city of Charlottetown replaced its entrance sign on the south side of the highway. Kept the sign similar in size and shape to the old sign.
- Signs were installed in the off-leash area saying “No Biking Allowed”.
- “No Winter Maintenance” signs were installed.
- Continue to have volunteers mow north pathways, if possible.
- Susan and Jamie removed stumps that were tripping hazards.
  - Moved – Jennifer
  - 2<sup>nd</sup> – Cathy

#### 8. Nomination of Directors (Heidi)

- Two positions expiring – Grant and Susan. Both are willing to put their names forward.
- Call for nominations from the floor – No nominations.
- Susan and Grant were confirmed as Board Members.
- Recommendations made: Use social media for Board recruiting, reach out to young lawyers who often need Board experience, and go directly to the professional societies where you want to attract skills from.
- Board would like to see someone with experience in fundraising or marketing.
- Recommendation made: Reach out to students at UPEI and Holland College.
  - Moved – Cathy
  - 2<sup>nd</sup> – Scott

#### 9. Questions

- Has water been tested as people were concerned about contaminated water coming to the site from the cannabis plant?
  - Heidi confirmed that water tests have been completed. Results show fecal matter, which should not be surprising in a dog park. Other items tested, there are no results of concern.
  - Susan shared that it would be against regulations for the cannabis plant to discharge contaminated water onto Upton property.
- Will the site be getting a water fountain?
  - At this time it is too expensive. It will only become less expensive when more development happens nearby where water services are needed and pipes will be close to Upton.
- What were the tree species planted along the highway at Upton?
  - Red oak, red maple, and American elm
- There is a tree down and hanging over the path near the Beach Grove Rd. side of the site.
  - Heidi and Susan will confirm the location with the person sharing the concern.

#### 10. Adjournment

- Moved – Scott
- 2<sup>nd</sup> - Cheryl